

**Rudra Offshore Management Services and Educational Consultant Pvt. Ltd.** was established in July 2005. We sparked as a recruitment consultant in offshore industry and in a span of 3 years we have ignited and branched out into Technical training institute for offshore industry. Whether it comes to Training, Recruitment or Consultancy, along with our expertise, we differentiate ourselves by quality services. This commitment and sincerity are key elements to our success.

**Affiliation:**

- Associate member of International Association of Drilling Contractors (IADC), Houston, USA.
- We are in process of accreditation with International Well Control Forum(IWCF),
- We are in process of Integrated Management System (IMS) by International Certification Services (ICS) which includes:
  - ISO 9001:2008, Quality Management System (QMS)
  - ISO 14001:2004, Environmental Management System (EMS)
  - OHSAS 18001:2007, Occupational Health and Safety Assurance Series.

**Mission:**

To produce professionals by providing them relevant technical training, developing necessary skills for advancement in their career, further placing them to various reputed organizations affiliated with Rudra Offshore.

**Vision:**

To become a globally leading Offshore Technical training institute of choice, for quality educational training focused on highly skilled employment and life-long learning, which encompass placement assistance.

**Core Values:**

- **Leadership by Examples:** To set standards in our training and recruitment and be and exemplar for institutes and ourselves.
- **Customer Delight:** To surpass training and recruitment exceptions according to industrial standard.
- **Innovation:** We will constantly pursue newer and better processes, techniques and management practices.
- **Excellence:** We strive constantly to improve ourselves, our team, our services and our product to become the best.

## **OUR CORE TEAM:**

Our Team consists of following experienced personnel in Mumbai Base office who handles recruitment:

### **Manning Sources:**

We at Rudra Offshore follow simple steps for effective manning sources:

- **Data Base**

We have become globally well known organization for our services. We constantly update our database with all our network locations & keep the regular track on the same.

- **Walk-in - Candidates**

Due to constant advertising in local newspapers and magazines we have regular walk in applicants from all over India. They are further counseled through emails & phones & redirected for suitable placement.

- **Head Hunting**

Specific job categories needs head hunting. This is performed through our informal networks of associates locally in different establishments, corporate and technical colleges.

- **Websites**

We also post the recent job requirements on our website. This also helps us in getting the ideal candidates for the right job.

- **Print Media & Advertising Agencies**

We keep on advertising about the requirement of various profiles from time to time. So keep track of updated CVs with us.

- **Portal**

We have tie up with various manpower websites for the purpose of data collections. This enables us to get customize profile.

- **Marketing network**

We have our marketing networks who are in regular touch with fresh and upcoming candidates from different collages & institutes.

## Spectrum of Services by Rudra :

1. **Technical Training for Oil & Gas Industry.**
2. **Recruitment for Oil & Gas Industry.**
3. **Recruitment in IT & Non -IT Sector.**
4. **Facility Management.**
5. **Real Estate.**
6. **Rudra Surface Coating**

### **Our main activity includes:**

More and more Drilling units with modern Technology are being introduced and the numbers of Drilling units are rapidly increasing. Due to this rapid growth, the need for personnel with the knowledge of petroleum technology, understanding of drilling and well services activity and all the aspects of Quality, Health, safety and environment regulations is also growing. As the energy demand is ever growing, there is a constant requirement of skilled and unskilled manpower to meet the demands of increased production. The production and performance of the Oil & Gas Petrochemical industries demands timely availability of oil and gas manpower.

After due understanding on these concepts Rudra Offshore has diversified into two main activities which includes:

- Recruitment
- Technical Training
- On Site Contract Work

### **1. Recruitment**

Our highly experienced recruitment team which utilizes one of the industry's most comprehensive personnel databases; this enables us to respond rapidly to our clients' individual requirements.

We have our upcoming offices in various places in India like:

- Kerala
- Bangalore
- Uttar Pradesh
- Surat
- Chandigarh

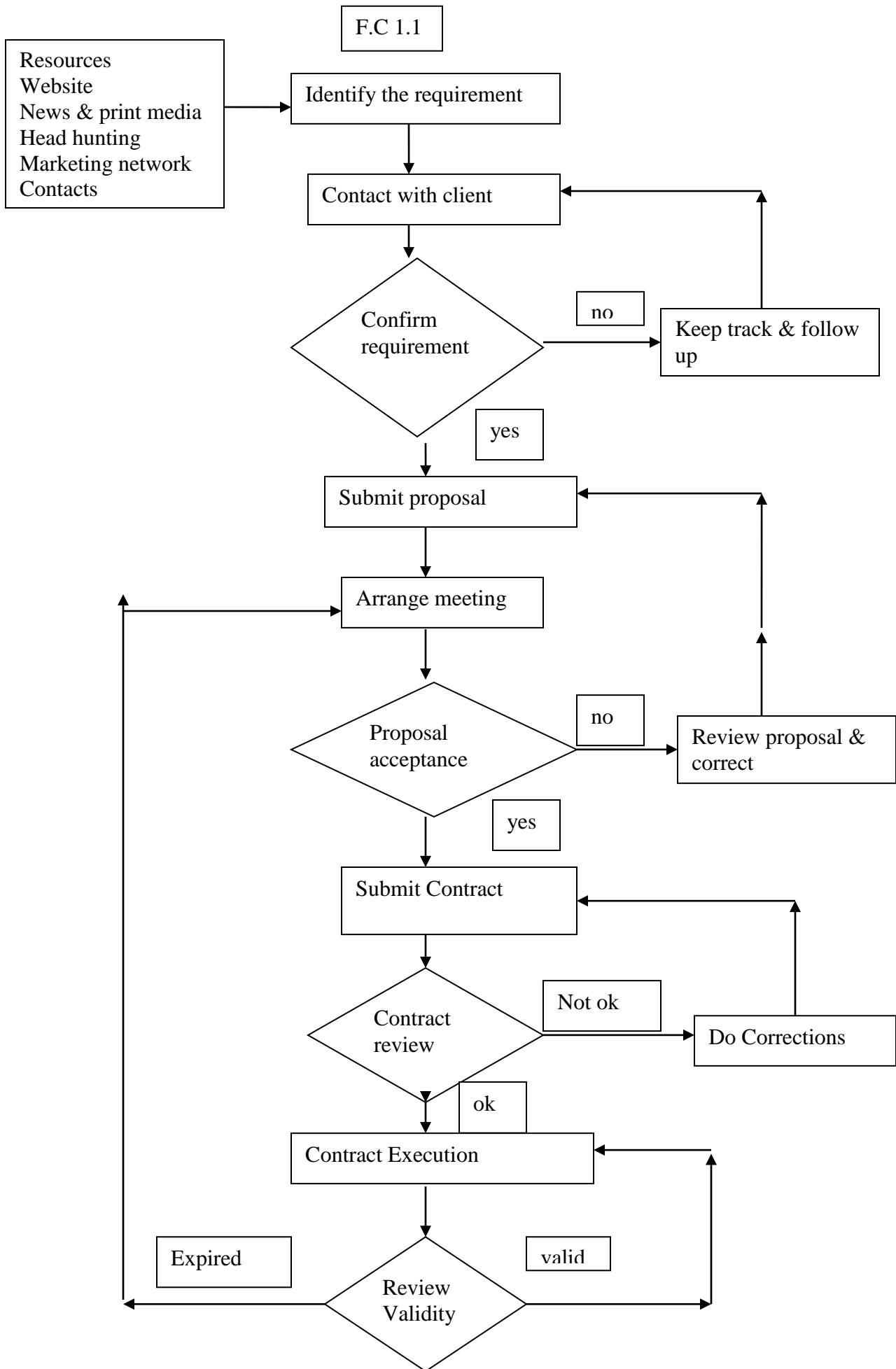
We have already started our setup in Kerala, while in other places it will be very soon.

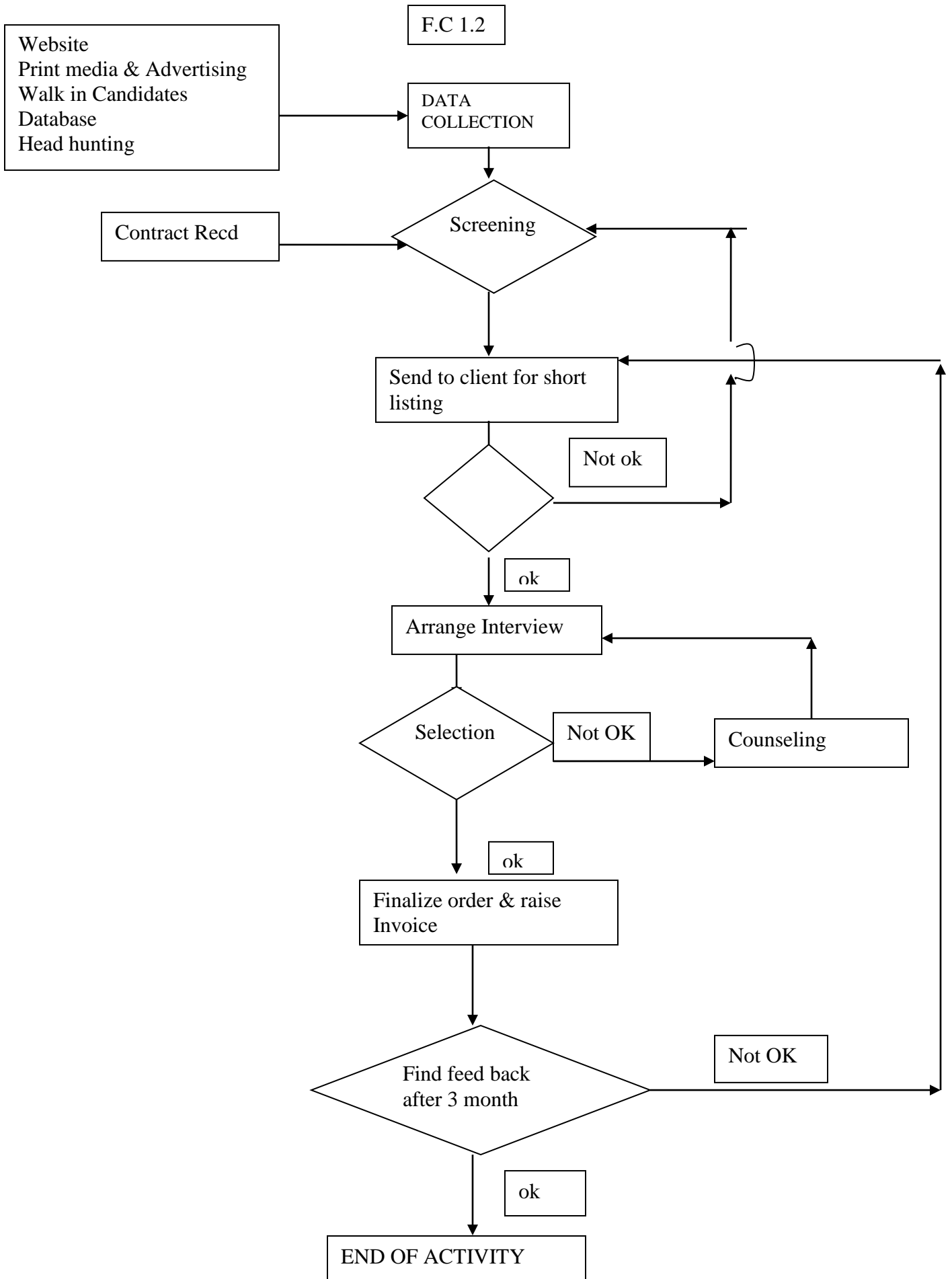
**Recruitment Procedure:**

We at Rudra Offshore follow simple but effective steps for Recruitment policy;

We do recruitment for all the categories in the Oil & Gas sector that is, upstream and downstream market as per customer's requirement.

- Flow Chart 1.1 - Procedure for award of contract.
- Flow Chart 1.2 - Procedure for recruitment.





## **2. Training:**

Rudra provides innovative training services to Oil & Gas industry. We apply best practices and relevant experience to deliver value added training through our industrial professionals. Combination of committed individuals and all specialists in their discipline has enhanced value across the entire lifecycle development. We provide a wide range of technical courses for oil field Workers.

We are specialized in crew training related to drilling sector.

### **Our Courses:**

#### ***A] Technical Training***

##### **1. Roustabout Induction Training.**

Course Objective:

Newly associated crew members to familiarize with the working environment on the rig, knowledge of equipments, safety measures, social behavior that are the essence for communication as a cohesive team.

Course Content:

- Overview of Oil & Gas Industry
- Safety Observations
- Control of substance to hazardous to Health
- Banks man & Slinging Operations
- Manual Handling

#### ***B] In House Training***

##### **2. STCW - 95.**

Course Objective:

Newly associated crew members to familiarize with the working environment on the rig, with the knowledge of safety measures to be observed while handling the operations.

Course Content:

- Personal Safety & Social Responsibility (PSSR)
- Personal Survival Techniques (PST)
- Elementary First Aid (EFA)
- Fire Prevention & Fire Fighting (FPFF)

### **3. HUET (Helicopter Underwater Escape Training)**

Course Objective:

The course is enhanced to improve individuals' personal survival techniques during helicopter ditching. On request, we provide practical training also.

Course Content:

- Flight preparation
- Boarding a helicopter
- Preparation for helicopter ditching
- Manage the recovery & Survival process
- Control hazards from accident
- Offshore facility abandonment and preparation.

### **4. Helicopter Landing Officer**

Course Objective:

Personnel who are new to offshore helideck operations and have to provide appropriate responses to offshore helideck emergencies.

Course Content:

- Helicopter Identification & Operations
- Heliport Design & Meteorology
- Refueling & Fuel QC(Quality Control) Procedures
- Knowledge & operation procedures
- Fire Fighting Procedures
- Safety and emergency procedures
- Marine or Aviation radio officer
- Baggage Handling

### **5. Industrial Painter:**

Course Objective:

This is specialized course provided to the crew members who are interested to achieve there excellence in oil & gas industrial painting.

Course Content:

- Introduction for basic painting module.
- Manage the responsibility for rig painting program.
- Introduction of scaffolding safety during painting.



- Innovative Technique to reduce the accidental aspects on rig.
- Introduction of building maintenance.
- Provide detail knowledge about sandblasting as well as paint. Stripping.

## **6. Marine English & Personality Development Course:**

Course Objective:

This fundamental course is based for safety instructions and cohesive communication with crew member to enhance the innovativeness and other skill among all team members to create a good working environment.

Course Content:

- English Communication with marine skill
- Presentation Skills.
- Public Speaking.
- Assesses listening, general comprehension and practical skills.

## **7. Introduction to Oil and Gas Industry :**

Course Objective:

The course is designed to overview the awareness about the industrial structure and development in future.

Course Content:

- Nature of Oil and Gas.
- Process of its formation & recovery.
- Technique of Drilling.
- Refining & Transportation.
- Industrial Structure & Development.

## **8. Basic Drilling Calculations:**

Course Objective:

The Course is designed for a large number of first timers and Drilling personnel who may be excellent help hands on rigs but are weak in maths. This program will familiarize with basic mathematics for Oil & gas industry relating to Drilling Industry. The Course is designed for basic and essential calculation required for drilling and pressure control operations.

Course Content:

- Introduction to basic Mathematics, including fractions, algebra and geometry

- Methods for Calculating for capacities/volumes/pump strokes for drill strings and annulus circulations
- Oilfield and SI systems of units
- Fundamentals of pressure control circulation calculations for the Driller's and Wait & Weight methods, with kick sheets
- Hydrostatics of fluid columns
- Formation strength, leak-off test and kick tolerance calculations.

## 9. Rigger

Course Objective:

The Course is designed for a large number of fresher who are interested to join oil and gas industry, this course can help them to get an entry level position in the industry.

Course Content:

- Introduction to Oil and Gas industry.
- Various types of material handling involved in rigger.
- Unloading, shipping equipment and Installation.
- Types of rigger equipment.
- Various types of knots and slings.
- Various hoisting applications.
- Different rigging accessories and equipment.
- Safety measures for riggers.

## 10. Welding:

Course Objective:

The Course is designed for a large number of fresher who are interested to join oil and gas industry, this course can help them to get specialized training in different types of Welding.

Course Content:

- Introduction to oil and gas industry
- Brief history about metal working
- Importance of welding and its joints.
- Classification of welding
- Types of welding equipment.
- Modern welding method
- Welding calculation
- Welding tools and consumable.
- Welding accessories.
- Inspection and rectification technique.
- Safety measures and to be undertaken while welding.

- Future of metal working

## **11. Scaffolding:**

### Course Objective:

The Course is designed for a large number of fresher who are interested to join oil and gas industry, this course can help them to get specialized training in Scaffolding.

### Course Content:

- Introduction to oil and gas industry.
- Brief history of scaffolding and its applications.
- Use and advantages of scaffolding.
- Classification of scaffolding.
- Scaffolding in oil and gas industry.
- Various types of pipes and clamps used in scaffolding.
- Safety measures to be undertaken during scaffolding.
- Technological up gradation in scaffolding

## **12. Fabricator:**

### Course Objective:

The Course is designed for a large number of fresher who are interested to join oil and gas industry, this course can help them to get specialized training in Fabrication.

### Course Content:

- Introduction to oil and gas industry.
- Use and advantages of Fabrication.
- Classification of Fabrication.
- Fabrication in oil and gas industry.
- Safety measures to be undertaken during Fabrication.
- Technological up gradation in Fabrication.

### **In Addition to the above mentioned courses we also conduct:**

- Forklift Training Courses.
- Hydrogen Sulphide Safety Course.

We also have tie ups with the excellent & sophisticated ranges of hotels for venues of training programs. They have affordable ranges of tariff & flexibility to arrange the accommodation as per customers' requirement.

### **3. On- Site Contract Work:**

Rudra Surface Coating is a sister concern company of Rudra Offshore Management Services and Educational Consultant Pvt Ltd. We have diversified into Surface management and paint Application Company. We provide corrosion resistant coating. We provide our services on platforms, Vessel & rigs.

#### **Our Services Includes**

- Paint application for structures.
- Maintenance painting of operational.
- Labors supply .
- Recruitment services.
- Strategic Surface management.
- Strategic painting requirement.
- Strategic paint management for different types of appliance.
- Other appliance related to surface coating.
- Crew management.
- Training and consulting.
- Scaffolding Management.
- Painting equipments and R.M. services.
- Periodical inspection and Annual maintenance Contract(AMC)
- Industrial engineering services.
- Spare supply for the Equipments.

#### **Our Team**

##### **1. Core Management Team:-**

The company is promoted by well educated and highly experienced and enterprising M.D. and his core team. The core team is experienced in oil and gas fields in the reputed companies. They also have good database and knowledge. Because of support the management in the policy matter.

##### **2. Business Development marketing section:-**

The team is having Exp. With the client's network related to the specific sector. They are hard core achievers for the fulfillment of business goals. They are expert in making business forecast depending upon the coming market scenario.

##### **3. Project section :-**

We have a team of experienced and well qualified engineers who believe in working with passion to achieve the specified target with in scheduled timeline They are hard working and devoted people and can accommodated in any work environment.

#### **4. Administration and HR section:-**

To handle workforce at various workplaces, we have a team of expertise personnel's. They maintain track record of all the working in and they sport in counseling. They take care of all personnel issues of staff and work man .We have experienced HR personnel's who can sport in the recruitment of the best candidate to the clients as per their requirements.

#### **5. Quality and Engineering sector:-**

This team is lead by senior and well experience in manufacturing sector and He has expertise in making quality plans, in during quality level and maintaining the track record of quality improvement. He is being supported by technical engineers.

### **Future Business Development Plan**

1. Interaction with international network for overseas business related to training and recruitment.
2. Establishment of world class training institute in Mumbai. This can give ultimate career planning to fresh candidates
3. To become leading manning agency in the field of oil & gas industry.
4. To start the supply of complete crew & to take ownership for complete drilling activity.

**We have the Manpower Strength working at various sites as follows:**

<b>S.no</b>	<b>Decsp</b>	<b>Qty</b>
1)	Welder-	150 nos
2)	Fitter-	150 nos
3)	Painter-	300nos
4)	Rigger-	200nos
5)	Helper-	500nos
6)	Fabricator-	200nos
7)	Scaffolder-	200nos
8)	Machinist-	100nos
9)	Instrument technician-	100nos
10)	Mechanical supervisor-	70nos
11)	Electrician-	80nos
12)	Grinder	50nos

**List of Staff and Execution team is as Under:**

**Project Manager-2**

**Project co ordinator-3**

**Site Incharge-3**

**Supervisors-12**

**Foremen-8**

**Our Esteemed Clients:**

**Sadhav Offshore - Base Client ONGC.**

**Horizon Offshore- Base Client ONGC.**

**Mayfaire Agencies- Base Client NTPC.**

**Polycoat - Base Client Bharat Oman Refinery Bina.**

**Essar.**

**Kiah Shipping.**

**Dass Offshore**

**Beacon Shipping.**

**Dolphin Offshore.**

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